

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 6:00 p.m.
February 4, 2020

AGENDA

Call to Order by Board President – Open Public Meetings Act – Roll Call

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

ROLL CALL:

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Flag Salute

Superintendent's Report

- Budget Presentations
 - Curriculum, Instruction & Professional Development
 - Pupil Services
 - Technology
- Readington Middle School - selected as a 2020 New Jersey Green Ribbon School
- Draft School Calendar 2020-2021

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.

2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

CORRESPONDENCE

- Email J.S. - School Calendar

ADMINISTRATIVE REPORTS

MINUTES

Motion to adopt 2.01 - 2.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

2.01 Motion to approve the Meeting Minutes January 21, 2020.

2.02 Motion to approve the Meeting Minutes January 21, 2020.

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01 - 3.09

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 3.01 Motion to approve the **Bill List** for the period from **January 23, 2020** through **February 5, 2020** for a total amount of **\$202,368.97**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule as of February 4, 2020** for a Total amount of **\$370.26**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll** for the month of **December 2019** for a total amount of **\$2,102,173.23**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers** for **December 1, 2019 through December 31, 2019**.
(Attachment 3.04 - 3.04a)
- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: December 31, 2019 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of December 31, 2019 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of December 31, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we

approve the Board Secretary and Treasurer's Reports subject to audit for the period ending December 31, 2019.
(Attachment 3.05 & 3.05a)

- 3.06 Motion to approve the following resolution regarding authorization and submission of projects and a new Long Range Facility Plan:

WHEREAS, the Readington Township Board of Education approved a contract for professional architectural services with SSP Architects for the development of plans and specifications for various facility projects; and

WHEREAS, these facility projects are required to be submitted to the State Department of Education; and

WHEREAS, these facility projects are anticipated to be funded through local sources since they are considered to be other capital projects; and

WHEREAS, it is necessary to approve a new district's long range facility plan;

NOW, THEREFORE BE IT RESOLVED that the Readington Township Board of Education approved the submission of the LRFP to the State of New Jersey Department of Education during its January 21, 2020 Board meeting; and

FURTHERMORE, included therein the following other capital projects not eligible for state funding and included in the 2020-2021 budget are as follows:

<u>School</u>	<u>Project</u>	<u>Project Number</u>
Holland Brook School	Roof	4350-030-20-1000

- 3.07 Motion to approve a Professional Services Contract with SSP Architects for the following projects and fees:

Roof	\$36,500
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Ancillary fees	Not to exceed \$ 1,500
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WHEREAS, it was necessary to incur costs for professional architectural services during the current year in preparation for construction in the summer of 2020; and

NOW THEREFORE BE IT RESOLVED, that the Readington Township Board of Education approves the withdrawal of the above amounts from capital reserve effective immediately.

- 3.08 Motion to approve the Business Administrator to solicit bids for Holland Brook School roof project commencing during the 2020-2021 school year.
- 3.09 Motion to approve the authorization of the Business Administrator to submit a Direct Install application and enter into a participation agreement with the New Jersey Clean Energy Program for Whitehouse School and Three Bridges School relating to energy upgrades during the 2020-2021 school year at a district cost not to exceed \$40,000.00 per school utilizing capital reserve funds, with the State of New Jersey funding the remaining 80% of the total cost under program guidelines.
(Attachment 3.09)

EDUCATION/TECHNOLOGY

Committee Report

Motion to adopt 4.01 - 4.04

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 4.01 Motion to approve Integrated Speech Pathology, LLC for the 2019-2020 school year to complete an Augmentative and Alternative Communication Evaluation plus 1 hour meeting at a rate of \$1,230.00.
- 4.02 Motion to approve Integrated Speech Pathology, LLC for the 2019-2020 school year for family/staff meetings, IEP meetings & training at a rate of \$130.00 per hour.
- 4.03 Motion to ratify and approve home instruction for student H-191 from January 13, 2020 through February 14, 2020.
- 4.04 Motion to ratify and approve home instruction for student H-192 from January 22, 2020 through February 21, 2020 for 10 hours per week. Services to be provided by Rutgers University Behavioral Health Care at a rate of \$65.00 per hour.

PERSONNEL
Committee Report

Motion to adopt 5.01 - 5.04

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

5.01 Motion to ratify and approve Cathy Patrick and Mary Padavano to provide home instruction to student H-191 from January 13, 2020 through February 14, 2020 for 5 hours per week collectively at their contractual rate.

5.02 Motion to accept the Superintendent's recommendation and approve stipends for the following teachers to facilitate courses for the Readington Township 2020 Spring Teacher Academy Program.

FACILITATOR'S NAME	SCHOOL	SESSION	STIPEND
Adhikari, Gargi	HBS	SMART Suite is SWEET! - Gr. 4-8	\$90
Adhikari, Gargi	HBS	SMART Suite is SWEET! - Gr. K-3	\$90
Bengels, Emily	WHS	Words Matter: Creating Inclusive Communities	\$90
Bengels, Emily	WHS	Basic Spanish - Part 1	\$135
Bengels, Emily	WHS	Basic Spanish - Part 2	\$135
Capone, Lindsay	RMS	Alternative Grading in Language Arts	\$90
Capone, Lindsay	RMS	Notice and Note Signposts	\$60
Connelly, Adam	RMS	Building the School to Home Connection Gr. 4-8	\$90
Connelly, Adam	RMS	Building the School to Home Connection Gr. Pre-K - 3	\$90
Connelly, Adam	RMS	Connection Circles	\$60

Daly, Will	RMS	The Impact of Fake News on American Democracy and the Classroom	\$90
Dauernheim, Kristi	TBS	Social Behaviors in the Classroom	\$90
Dauernheim, Kristi	TBS	Book Study: Secret Sauce	\$90
Maraventano, Nicole	Curriculum	Analyzing Literably Data - Gr. 4-8	\$90
Maraventano, Nicole	Curriculum	Analyzing Literably Data - Gr. 2-3	\$90
Maraventano, Nicole	Curriculum	Fluency in Reading - Gr. 4-8	\$90
Maraventano, Nicole	Curriculum	Fluency in Reading - Gr. 2-3	\$90
Myers, Allison	RMS	Navigating the New Epson Interactive Projector	\$90
O'Neil, Brian	RMS	The Power of Podcasting in the Classroom	\$90
Rehrig, Jodi	Curriculum	SMART Suite is SWEET! - Gr. 4-8	\$90
Rehrig, Jodi	Curriculum	SMART Suite is SWEET! - Gr. K-3	\$90
Rehrig, Jodi	Curriculum	Ready Classroom & Mastering Fluency with Struggling Learners	\$90
Roarty, Ann	RMS	Book Study: Kids Deserve It	\$90
Roarty, Ann	RMS	Book Study: Kids Deserve It	\$90
Singer, Stephanie	RMS	Lessons from Nashville: An Overview of AMLE Conference Sessions	\$90
Weintraub, Leslie	TBS	Book Study: The Gift of Failure Book Study	\$60

- 5.03 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher/Aide/Nurse/Bus Driver** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Kelly Hunt	Substitute Bus Driver

- 5.04 Motion to accept the Superintendent's recommendation and ratify the following position control change and designated transfer for the 2019-2020 school year:

NAME	CHANGE	POSITION NUMBER	TITLE/ LOCATION	SALARY	EFFECTIVE DATE
Beth Heiart -Hanrahan	Transfer From:	30-03-D3/bah	Aide/Special Ed (TBS)	\$20.36/hr Aide C Step 6	02/03/2020 - 06/30/2020
	To:	30-04-D3/aft	Aide/Special Ed (WHS)		

COMMUNICATION

Committee Report

Motion to adopt 6.01

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 6.01 Motion to approve the following attached policies and regulations for second reading:
(Attachment 6.01)

- Policy 0144 - Board Member Orientation and Training
- Policy 8600 - Student Transportation
- Regulation 8600 - Student Transportation

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD

OPEN TO THE PUBLIC

EXECUTIVE SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss HIB, negotiations, and a legal matter for approximately 30 minutes at which time the Board expects to return to Public Session where no action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

ADJOURNMENT

Motion to Adjourn at

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	